



Module 2

Daily Active Screening

COVID-19 Enhanced Health and Safety Protocols

Licensed Home Child Care

Region of Peel
Public Health & Early Years and Child Care Services

Last updated: June 2020

What will be covered?

- Overview
- Policy
- Procedures
 - Providers & Individuals in their Home
 - Children & Parents/Guardians
 - Essential Guests
- Refusing Entry to Ill Individuals
- Re-Entry Screening



All information contained in this presentation and accompanying Guideline document and Forms, are in accordance with Peel Public Health and the Ministry of Education's Operational Guidance During COVID-10 Outbreak – Child Care Re-Opening found at <http://www.edu.gov.on.ca/childcare/child-care-re-opening-operational-guidance.pdf>

Please keep in mind that according to this guidance document: Advice of the local public health unit must be followed, even in the event that it contradicts this guidance document.

Overview



Daily Active Screening means that any person entering the Licensed Home Child Care site (the “home”) or living in the home, will have to be checked **daily** to make sure that they are not ill and are symptom-free.

It also means that the parents/guardians of children entering the home must also screen themselves and their family members **prior** to bringing their children to child care **daily**.

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What is Daily Active Screening?

Policy

Every person arriving at the home should be actively screened **PRIOR** to entering the home and/or the home being open for care for the day.



The screening information must be documented on the appropriate **COVID-19 Active Screening Form** for:

- **Households or**
- **Essential Guests**

Guests to the home child care site are not permitted and should be limited to essential guests

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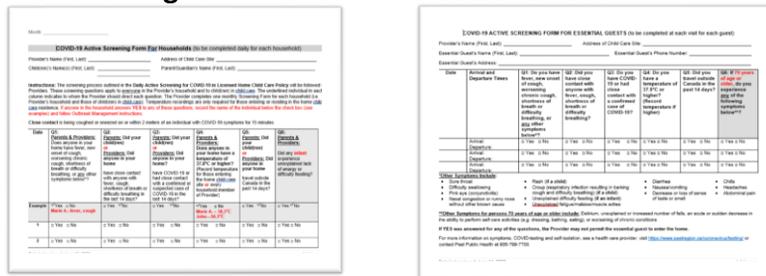
- The Ministry of Education Guidance document speaks to “Essential Visitors” or visitors. The use of “Guest” in this presentation and in the Region of Peel Guideline documents for LHCC should be interpreted as having the same meaning as Visitor. The language was changed to guest so as to not be confused with Home Visitor.
- Examples of Essential Guests include: those for medical reasons, to drop off groceries or a service call. Additional information is available further on in the presentation.

Procedures

The procedures for screening will be described for:

- Providers & individuals in the home
- Parents/guardians, children & other household members
- Essential Guests

The following forms have been created for use:



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There are 2 types of screening forms:

1. Household
2. Essential Guests

How to use each of these forms and complete the screening procedures will be described further.

Filling out the Screening Forms – What are the daily active screening requirements?

- All individuals: children, providers, staff, parents/guardians and essential visitors (guests) must be screened **each day** before entering the child care setting or opening for child care
- Screening includes daily temperature checks (for anyone entering the home)
- Home child care **providers and all residents of their home** need to be screened **each day**
- Parents/guardians should be made aware of this requirement
 - ✓ A **Parent/Guardian Agreement** and a **Parent Letter** are available to support Agencies

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The Ministry of Education and Peel Public Health require that all individuals: children, providers, staff, parents/guardians and essential visitors (guests) be screened **each day** before entering the child care setting or opening for child care

Filling out the Forms – Why is documentation so important?

In the event of a confirmed or suspected case of COVID-19, the completed daily screening forms must be made available for contact tracing by Peel Public Health.

- All child care licensees must maintain daily records of screening results
- Records are to be kept up-to-date and on the premises (in the home) for at least one month
- Records must include: Names, Contact Information, Time of Arrival/Departure, Results of Screening Questions

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Contact tracing was described in the first presentation that has the facts about COVID-19 and how Peel Public Health is tracking and tracing cases.

The Forms that have been created are to facilitate completion by Providers.

Each family unit (Provider's family and any children in care) will have their own MONTHLY forms (household screening form).

If the Provider is providing care for siblings, then one household form can be implemented. If child(ren) do not live in the same home, then one monthly form must be completed daily for each family unit (household)

Each ESSENTIAL GUEST will have their own Form to be completed by the Provider. The record should be kept, even if the Guest only attends the home one time (e.g. for a service call)

Records must be maintained for at least 1 month and kept on the premises.

Confidentiality of Personal Health Information

- Providers/Agencies are required to protect all personal health information collected for the COVID-19 screenings and/or information provided by Peel Public Health regarding a positive COVID-19 test result to reduce exposure.
- Parent and child privacy are paramount; therefore Providers/Agencies are encouraged to treat families in a respectful manner which protects the privacy of their family.
- COVID-19 screening results must only be shared with Peel Public Health.
- All screening documents completed must be stored in a **secure area** (i.e. locked office and filing cabinet). Privacy is everyone's responsibility.

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Providers & Individuals in their Home

- The Provider will self-screen at home
- The Provider will screen family members or other individuals living in the home
- Screening should be conducted PRIOR to the home opening to receive children for the day
- If anyone answers YES to ANY of the screening questions the Provider must contact the Agency and be directed by the Agency to close the home



Make sure you clean and disinfect the thermometers between persons and use either a forehead thermometer or a thermometer with single use tips.

Hand hygiene (hand washing or hand sanitizer) must be performed before and after use with each individual and before and after disinfecting.

A follow-up with Peel Public Health will then be made by the Agency. Further information is in the protocol document and is presented as part of the Outbreak Management Module. The Provider or household member should get tested for COVID-19.

Parents/Guardians, Children & Household Members

- Parents/guardians must read and sign the Parent/Guardian Agreement
 - ✓ A copy of this should be provided to parents/guardians
- Parents/guardians are required to check for COVID-19 symptoms for all residents of their home and take the temperatures of children attending home child care
- Parents/guardians will call or message the Provider prior to drop-off and will inform them of the results of the active screening



Parents/guardians must read and sign the Parent/Guardian Agreement

- ✓ A copy of this should be provided to parents/guardians for their records and as a reference of their responsibilities

One of the changes you'll notice with the screening questions, is that parents/guardians are only required to check for symptoms in household members and most of the screening questions are for the child attending home child care.

Parents/guardians dropping off children are discouraged from entering the home, but if this is not possible, their temperature will also need to be taken prior to arrival.

Essential Guests

- **Guests to the home child care site are not permitted** and should be limited to essential guests only.
- Examples are persons who attend for medical reasons, special needs services, Ministry staff
- This is in accordance with the [Province's requirements](#)
- Providers should only have guests who they must see for essential reasons, and keep necessary visits short



- The provision of special needs services may continue.
- Ministry staff and other public officials (e.g. fire marshall, public health inspectors) are permitted to enter and inspect a child care centre, home child care agency and premises at any reasonable time.
- Licensees must ensure that there are no volunteers or students at the program.

A typical day...



Provider's Home

- Provider self-screens shortly after waking-up
- Provider screens anyone else that is awake in his/her home
 - If a resident is not yet awake, they should be screened shortly after waking
- Screening means that every resident of the home is answering EACH of the applicable questions on the **Active Screening Form for Households** and taking the temperature of everyone in their household. Temperatures cannot be 37.8°C or higher
 - Provider is recording the screening results of their household each day
- If Provider and all members screen NO to ALL questions, then the Provider can open the home to child care for the day

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Walk-through of what an typical would be like for Providers

This includes any seniors and/or minor children in the home

When recording screening results, Provider does not have to record names of household members who answer Yes.

Provider must practice hand hygiene (handwashing or sanitizing hands).

A typical day...continued



Child's Home

- Parent/guardian wakes and screens themselves and all members of their household by checking for symptoms of illness and conducting temperature checks for children attending home child care
- Parent/guardian **calls** Provider **PRIOR** to leaving their home
- The Provider will ask all of the screening questions from the **Active Screening Form for Households**
- If the parent/guardian answers **NO** to **ALL** the screening questions for every member of their household, then the child(ren) can be accepted in to care for the day

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If parent just dropping off child, they do not need to do temperature check on themselves just their child.

Provider does not have to record names of household members who answer Yes unless it was the parent/child attending home child care.

A typical day...continued

Drop-Off and Pick-Up



- Parents/guardians will accompany their children to the Provider's door. Children will walk-in to the home; for non-walkers, the child will be transferred using a blanket.
- Parents/guardians will not enter unless absolutely necessary.
- Provider will conduct a secondary temperature and health check. If it is all clear, they will signal to the parent/guardian that they can accept the child(ren) in to care for the day.
- For Pick-Up: the parent/guardian will call the Provider prior to leaving their location and/or outside of the Provider's home to signal their arrival. The parent/guardian will come to the door (maintaining 2-meter distancing) and children will walk out to greet their parent/guardian.

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- Children who cannot walk yet, will be transferred from the parent/guardian to the Provider using a blanket.
- Parents/guardians and guests will be requested to stay at least 2-meters away from any individuals in the home while the temperature screening is being conducted.
- At pick-up – the Provider may visually monitor that the children return to the care of their parent/guardian while maintaining a minimum 2-meter distance. Parents cannot wait for their children in the car, they must come to the Provider's door.
- The Ministry's Guidance documents suggests the use of staggered entrance times and the development of procedures that support physical distancing and separate groups.
- Providers living in apartment or condo buildings will ensure that screening procedures are conducted prior to entry in the Provider's unit.

What if the parent/guardian or essential guest has not self-screened PRIOR to arrival?



- The family unit/essential guest unable to be screened by phone prior to arrival must be screened at the entry way of the home while maintaining a distance of at least 2 meters
- Provider should wear personal protective equipment (PPE) during this procedure including procedural mask and eye protection
- If screening is conducted in an enclosed space and a physical distance of 2 meters cannot be maintained, parents/guardians and guests must wear masks or face coverings.

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Parents/guardians and guests will be requested to stay at least 2-meters away from any individuals in the home while the temperature screening is being conducted.

If screening is conducted in an enclosed space and a physical distance of 2 meters cannot be maintained, parents/guardians and guests must wear masks or face coverings.

What if the parent/guardian or essential guest has not self-screened PRIOR to arrival?



- Parents/guardians will take the temperature of their child(ren) and guests will take their own temperature using the thermometer provided. The Provider will complete the **Active Screening Form for Households or Essential Guests**
- Provider will ensure that the parent/guardian or guests disinfect the thermometer after use on each person, and complete hand hygiene (hand washing or hand sanitizing) before and after taking the temperature of each person.
- Once the parents/guardians and child(ren) have all passed screening, the child(ren) will be accepted by the Provider. Essential guests are permitted to enter the home once they have passed screening.

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A forehead thermometer or a digital thermometer with a supply of single use tips is recommended. Provider will ensure that if thermometers with single use tips are used, they are discarded immediately after use on each person and into the waste container provided.

Thermometers may be disinfected with 70% isopropyl or ethyl alcohol (i.e. alcohol prep wipes) and allowed to air dry or other disinfectants as indicated in the manufacturer's instructions.

Once the parents/guardians and child(ren) have all passed the active screening requirements, the child(ren) will be accepted by the Provider. Essential guests are permitted to enter the home once they have passed the active screening.

Parents/guardians are discouraged from entering the home.

Ensure children/essential guests wash hands/use hand sanitizer upon entry.

Refusing Entry to Ill Individuals



- Where a child or adult is obviously ill with ANY symptoms described on the active screening form, the Provider will refuse entry into the home
- Parents/guardians and children must not attend the home if they are sick, even if the symptoms resemble a mild cold
- **Provider must refuse entry to any person who answers YES to ANY of the active screening questions.** This includes not allowing a child into the home whose family/household members are currently ill, even if the child has no symptoms.
- If a person residing in the Provider's home becomes ill and/or tests positive for COVID-19, the home child care site should be closed. Peel Public Health should be notified and their advice on next steps should be followed

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The full list of symptoms is available on the Active Screening Forms for Households and in the Guideline documents

The right to refuse entry to ill individuals is supported in the Parent/Guardian Agreement and the Parent/Guardian letter provided to Agencies. It is also the direction of Peel Public Health.

More information on ill individuals will be provided in the Outbreak Management presentation

Re-Entry Screening



- If a previously ill child or parent/guardian has:
 - 1) tested **NEGATIVE** for COVID-19**AND**
 - 2) remained symptom-free for at least 24 hours
- They can return to (or re-open) the home child care site
- The parent/guardian or Provider must provide a copy of the COVID-19 test results to the Agency to verify the negative result
- Prior to return to the home, the Provider must complete the **Re-entry Screening Form for Previously Ill Individuals** over the phone with the parent/guardian in addition to the active screening
 - The Agency will conduct re-entry screening for previously ill Providers or Provider's family members.
- The Agency will conduct re-entry screening for previously ill Providers or Provider's family members

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For #2 – if the individual had close contact with a confirmed COVID-19 case or person(s) with fever, cough and/or shortness of breath, in which case, they will need to self-isolate for 14 days from the last time they had close contact with a confirmed or suspected case.

Useful Signage

novel coronavirus (COVID-19)

Stop infection Wear a mask

Peel Public Health recommends wearing a non-medical mask when it's hard to maintain physical distance from others.

For more information visit peelregion.ca/coronavirus

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Attention!

Active COVID-19 screening in effect

- Only children and essential guests who have cleared COVID-19 screening can enter the home.
- Parents/guardians please do not enter the home unless absolutely necessary. The Provider will greet you outside and escort your child(ren) into the home.

Please wash your hands or apply hand sanitizer upon entering.

Get updates on COVID-19: peelregion.ca

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To reduce the risk of spreading COVID-19

please use the hand sanitizer provided on the table next to this sign before going any further.

Get updates on COVID-19: peelregion.ca

novel coronavirus (COVID-19)

Stop infection Wash your hands

For more information visit peelregion.ca/coronavirus

novel coronavirus (COVID-19)

Stop infection Clean your hands

Use an alcohol-based hand sanitizer

For more information visit peelregion.ca/coronavirus

These posters are either supplied in a link in this presentation or part of document package you received by email.

Additional Resources



Child Development Resource Connection Peel (CDRCP)

- [E-Learning Opportunities](#)



Public Health Ontario

- [Tip Sheets](#)



Region of Peel

- [Masks and Face Coverings](#)
- [Resource Posters](#)
- [Translated Resources](#)

Questions?



Contact:

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